BALANCING YOUR CHECKING ACCOUNT



Before you start, please be sure you enter in your checkbook any interest earned, automatic transactions or bank charges including those shown on statement.

A. Enter Deposits not shown on statement		B. Enter checks, withdrawals and bank charges not shown on this statement.		Follow Instructions below to compare transactions recorded on your statement with those in your checkbook.	
Deposit Date	Amount	Outstanding Debit	Amount	New balance shown on statement + Plus Total A	
				= Equals	_
				- Minus Total B	
				= Equals current checkbook balance	
				_ _	
				_ _ _	
Total A		Total B		_	